

BELOW ARE THE STEPS EVERY CREATOR SHOULD KEEP IN MIND WHILE REGISTERING THEIR SONGS FOR GLOBAL ROYALTY COLLECTION.

List all songwriters, performers, and publishers of the song

Make sure to include all the writers that worked on the song, any performers who sang on the recording and publishers you're working with. It's vital to include everyone that worked on the song, their contact information, and percent of ownership so societies can properly allocate royalties.

Register your writer's and publisher's share

Know your song splits and register them correctly so that as royalties come in, you'll be paid the proper amount. These generally equal 100%.

Include important metadata

This can be, but is not limited to, supplying your IPI (interested party information) number, ISRCs for your recordings, alternative song titles, new recordings (such as live versions or covers) and up-to-date contact information for yourself and your publisher.

Clear any samples or derivative work

Anytime you use someone else's intellectual property, whether this use is via a sample, re-recording of someone else's melody (i.e. an interpolation), or a combination of multiple pre-existing works to create a new song (i.e. derivative work), you are legally required to obtain permission from the owners of the composition

Understand that your collection society is not enough

Having a collection society is vital, but some may only collect performance royalties. Make sure you're collecting all royalties - performance, mechanical, and micro-sync - by working with a publishing administrator, like Songtrust.

*This information may be US-focused; practices & standards outside the US may vary.